



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

SHIKSHAN PRASARAK MANDAL KAMPTEE'S SETH KESARIMAL PORWAL COLLEGE

**SETH KESARIMAL PORWAL COLLEGE OF ARTS AND SCIENCE AND
COMMERCE, KAMPTEE, NAGPUR**

441001

<http://skpckampTEE.in/>

SSR SUBMITTED DATE: 26-05-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee has completed 58 years of service to society, providing higher education to all as a mean of eliminating poverty and as a mean of social inclusiveness and communal harmony. College is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. It was established in 1965 by Shikshan Prasarak Mandal, Kamptee under the Chairmanship of Seth Nemkumarji Porwal with the aim to provide higher education to the poor and socially backward students of the region.

The college started with courses in Arts and Commerce faculties in 1965 and soon Science faculty was added. Later on Postgraduate courses in Economics, Sociology, Commerce, Chemistry and Microbiology were started. College was the first institution affiliated to R. T. M. Nagpur University to start M. Sc. in Information Technology. College has started M. Sc. Computer Science in the year 2021. The laboratories of Department of Chemistry and Microbiology are recognized as 'Place for Higher Learning and Research' for doing research by R. T. M. Nagpur University, Nagpur.

College boasts of one of the best well qualified and motivated teaching staff who are always ready to bring the best out of their students. College is having many International research collaborations which have enhanced the quality of research publications.

College has steadfastly served the society and country by producing astute leaders, acclaimed scientists and brilliant sportsmen. In the past it has produced eminent leaders like Sulekha Kumbhare, Prakash Jadhav, Dronacharya Awardee 2023 Bimal Ghosh, Sportsman like Sattar Ansari, Sarfaraz Khan, Seema Nahid and Scientists like Dr. Irfanur Rehman.

College has adopted Village Ghorpad and it is providing every possible help to the village along with programs on social and health awareness, govt. schemes etc. It is only due to the unwavering faith and intention to serve the of society that College is moving ahead with excellence in every field and to uphold its vision, college aims at providing viable avenues for sustainable development.

Vision

The Vision of the College is:

- Education for all.
- Education as a means of eliminating poverty.
- Education as a means of social inclusiveness and communal harmony.

Mission

The Mission of the College is:

- To provide advance quality education and knowledge to all especially to the deprived section of the society.
- To cater for the all round development of the students, including academic, sports and cultural development.
- To develop a sense of community feeling among the students.
- To develop social awareness and social commitment in the students.
- To develop leadership and proactive qualities among the students so as to be competitive and successful in career building.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Well qualified teaching staff members.
- Use of ICT tools in teaching–learning process.
- Clean and Green Campus.
- Positive atmosphere for research oriented activities.
- Good infrastructure to provide quality education to the students.
- Good sports infrastructure and facilities.
- Well equipped Library with access to e-books and e-journals through NLIST.
- University recognized research centers in departments of Chemistry and Microbiology for Ph. D.
- International Research Collaborations.
- Research Publications in SCOPUS Indexed Journals and Books authored by college faculties.
- Well equipped Laboratories.
- Supportive Management.
- All the departments, office and library have internet facility.
- Strong commitment to community service and women empowerment.
- Focus on student centric teaching learning process.
- Seventeen of the faculties are recognized by the University as Research Supervisors.
- Many faculty members are actively involved in Board of Studies for restructuring, revision and curriculum development of their respective subjects.
- Active MoU with Quick Heal Foundation, Pune for cyber sensitization.
- Many faculties have served as experts, chairpersons or resource persons.
- Vibrant and active NSS and NCC units.
- Registered Alumni Association.
- Fish Pond for study purpose.
- Study Centre of Yashwantrao Chavan Maharashtra Open University, Nashik (YCMOU).

Institutional Weakness

- Short of skill based courses.
- Unavailability of non-salary grants.
- Short of placement activities of students.
- Short of linkages with industries and employers.
- Short of ICT facilities.

Institutional Opportunity

- To provide quality education to the rural learners to meet the growing demands of the society.
- To develop good rapport between the college and the society through various extension activities.
- To inculcate human and moral values among the students through teaching learning process.
- To develop the soft skills of the students and motivate them for self employment.
- To provide the skill oriented or vocational courses to students as per the NEP.

Institutional Challenge

- Many students are under-prepared for college education that leads to low result.
- Obtaining funds from various funding agencies.
- Improving infrastructure facilities.
- Least interest of the society in traditional courses.
- To transform the education framework in accordance with the NEP.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

College ensures that curriculum is delivered to students in a well planned and effective manner. College offers 14 programs to students that include 5 UG programs, 7 PG programs and 2 Ph. D. programs. College has highly qualified teaching staff members who ensure that the curriculum delivery is done in such a way to enhance the overall teaching–learning process. The annual academic calendar for the session is prepared by IQAC. Students are made aware of their curriculum, examination, curricular and co–curricular activities, NSS, NCC, awareness programs, sport facilities, cultural events, etc. at the beginning of the session. Classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys, industrial visits, project writing, bridge courses, remedial classes, competitions, etc. which are well planned for effective delivery of curriculum. Our students are grouped and assigned to the care of class teachers and senior faculty for mentoring which helps the students and improves the learning system. The overview of the progress of syllabus is taken regularly by Principal in the staff meetings and IQAC meetings.

Library of our college is well equipped with all necessary text and reference books for enhancing the learning process. College allows its teachers to enhance their professional skills by participation in Professional Development Activities.

College has offered Eight Certificate Courses during last five years. Total 156 students have completed and taken the benefits of these courses. During last session 68 students have done the project works.

College is committed to social cause and addresses crosscutting issues through different activities in line with its vision and mission. This helps students to inculcate human values, develop sense of responsibility towards environment and gender issues, and have professional ethics so as to become a better citizen.

College obtains feedback on the academic performance and ambience of college from the four stakeholders – Students, Teachers, Alumni and Parents. Since 2020–21 the feedback is being taken in online mode through the Google Form. The Feedback Analysis and the Feedback Action Taken Report is uploaded on the college

website.

Teaching-learning and Evaluation

College focuses on providing quality education and knowledge to all, especially to the deprived section of the society and to cater for all-round development of the students including academic sports and cultural development. College has a fair and transparent admission process. The selection of students to various programmes is merit-based and is as per the norms of the University and the Government of Maharashtra. College admits students from all communities and from diverse socio-economic backgrounds. More than 75% of the students in college are from the reserved categories.

College is blessed with a sincere, hard-working and well qualified faculty. The faculty members use various student centric methods for effective implementation of curriculum and enhancing the teaching-learning process. Various methods of experiential learning, participative learning and problem solving methodologies are used that stimulate independent and innovative thinking among learners. The teachers have adapted to the use of ICT and are efficiently using various ICT based teaching learning and evaluation methods and tools for better delivery of knowledge to students.

Internal evaluation is based on the various criteria such as Home Assignments, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions. College conducts induction program where students are updated about the grading system for internal assessments.

College has a Grievance Cell whose details regarding the mechanism have been displayed on the college website. Any student who is not satisfied with his internal assessment can approach the cell.

Program outcomes and course outcomes for all programs offered by college are stated and displayed on the college website. Students are made aware of the program/course expectations so that they can prepare accordingly.

The attainment of program/course outcome of students is evaluated and assessed through various indicators which include students result in university examination, internal assessment, assignments, classroom performance, discussions, tests, practical's, participation in co-curricular activities, feedback of students, students progression and students placement. The faculty members keep a close eye on the student's overall performance in college and participation in different activities. The academic progress of students is also monitored through Mentor-Mentee mechanism.

Research, Innovations and Extension

College has a motivating ecosystem for innovations leading to creation and transfer of knowledge. It is created through utilization of academic resources in library and constant mentoring of students by faculty members. The knowledge transfer is enhanced through the various activities like webinars, conferences, seminars, workshops etc. conducted by college. Students are exposed to various research ideas and available facilities to inculcate them with the positive research attitude and confidence in experimentation and deliberations. The PG students are encouraged to do projects and write research articles.

The faculties of the college are collaborating with researchers in other institutes for research work. The quality

of research publications in the college has been enhanced and many papers have been published in the Scopus indexed journals. Many Books and Chapters in Books have also been published by the college faculties. Research incentives are given by college for motivating faculties to enhance the level of their research work. College has Research Promotion Cell that works for promoting research and ideas for creation and transfer of knowledge.

College is publishing its own Peer Reviewed Research Journal. Three editions of the Journal have been published till date. College also publishes the bi-annual news bulletin which contains the reports of the activities undertaken by college. Besides, an annual college magazine for students 'Kesari' is also published that provide opportunity to students for displaying their creative and writing skills.

College has conducted a total of 50 programs on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during last five years.

College takes steps in sensitizing its students pertaining to social issues through its extension and outreach activities. College has organized a total of 96 different extension and outreach programs during last five years. College has adopted Ghorpad village. In response to the successful organization of sensitization activities, many government/government recognized bodies have honored the college with an appreciation letter, certificate or a memento as a token of gratitude.

College has 41 collaborations and MoUs during last five years that include research collaboration and faculty exchange. College also has some International Research Collaborations.

Infrastructure and Learning Resources

College has a well-maintained campus spread over 58,230 square meters with a built up area of 3,145 square meters, ensuring optimal utilization of physical infrastructure and with a lot of greenery. There are adequate facilities available in college to enhance the teaching-learning mechanism and for cultural activities, sports and games.

There are 22 classrooms and 2 seminar halls in college, out of which 5 are equipped with ICT facilities. All rooms are well equipped, properly ventilated and have adequate lights and fans. There are 20 laboratories in 10 departments which are well equipped with necessary infrastructure facilities. There are 8 staff rooms, 5 administrative offices, 2 storerooms and 2 playgrounds. Student facility centre in the college provides Xerox and printing facility to students. College has a separate building for Junior College and has provided infrastructure for running the YCMOU study centre.

College library is partially automated with leading integrated library management software solution on cloud software. Its collection of books and resources, supplemented with various departmental libraries form a strong support system. A total of 60,787 books and reference books are available in the college library.

The laboratories of Department of Chemistry and Microbiology are recognized as 'Place for Higher Learning and Research' for doing research by R. T. M. Nagpur University, Nagpur.

Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, CCTV cameras, separate washrooms for gents and ladies, generator, inverters, fire extinguishers and a girls' common room. There is also a fish pond in the college for study purpose.

College academic, administrative and admission process are integrated with IT facilities so that the system becomes more easy, efficient and transparent. All the departments, library and office staffs have been provided with computers and Wi-Fi connection. College is providing Wi-Fi connection of 100 MBPS. Students and teachers have access to online books and journals through NLIST. There are 120 computers in college for doing all work.

The maintenance of physical and academic support facilities is done through established proper system and procedures.

Student Support and Progression

College takes every necessary step for the student support and progression. More than 60% of the students gets benefited by scholarships and freeships provided by the Government every year. Students have also taken the benefit of the Quick Heal Foundation Scholarship and Late Ramdasji Dhongle Scholarship given by the college.

College has organized many different capacity building and skills enhancement programmes that include programs on soft skills, language and communication skills, life skills (Yoga, physical fitness, health and hygiene) and ICT/computing skills. These programs have helped the students to learn and improve on the different skills needed for personality development. Many students have been also benefitted by guidance for competitive examinations and career counseling programmes organized by college.

College has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. College has a Grievance Cell, Internal Complaints Committee and Anti Ragging Cell to look into any type of grievance of students and staff. The details regarding the grievance mechanism have been displayed on the college website.

The outgoing students of college have been placed in different institutes and business centers of the region. Many outgoing students opt for higher education and most of them have taken admission in the different PG courses offered in the college.

The students of the college actively take part in the various sports and cultural programs organized by the college and other institutes. Various competitions like poster competition, debate competition, essay competition, GK competition, dance competition, singing competition, sports activities etc. are organized by college for the students. Many students have won awards/medals for outstanding performance in sports and cultural activities at different levels.

College has a registered Alumni Association named as Seth Kesarimal Porwal College Alumni Association. It is a duly registered body under the Societies Registration Act 1860 (XXI of 1860) on dated 9th February 2021. The Alumni association has contributed significantly during the pandemic period by creating awareness among the society, helping the needy people and organizing vaccination drives for the locals and students.

Governance, Leadership and Management

College is a premier institution of higher learning run by Shikshan Prasarak Mandal Kamptee, with a mission of all round development of the student. The vision of the college is to provide education to all. The holistic

approach of the college supports and focuses on students overall development.

The perspective plan of college is in tune with the vision and mission. Decentralization and participative management are at the base of the perspective plan. Vice-Principals, IQAC, and teaching staff, as well as non-teaching staff, give all-important support to the Principal. The various committees ensure the smooth functioning of the college. The executive committee of management has the whole sole responsibility to take strategic decisions for the betterment of the college. The Principal is the administrative and academic head of the college. All the policies and guidelines for the administration of the college are provided by Principal in consultation with the Management, CDC and the IQAC.

The college administration always takes valiant steps for the welfare of teaching as well as non-teaching staff. The college has an efficient performance appraisal system for both teaching and non-teaching staff. For an appraisal of teaching staff, the PBAS forms are filled. These forms include the performance of teachers on various parameters. The non-teaching staffs have to fill appraisal form issued by the Government of Maharashtra.

College is a Grant-in-aid college with an efficient financial policy. Government grants, tuition fees, and management funds are the sources of revenue. Central purchase and library committees ensure the optimum utilization of resources.

The IQAC is making all possible efforts to improve the quality of the institution and improve the working procedures. IQAC ensures that quality is maintained and enhanced in teaching-learning and all other related aspects. The notable contribution of IQAC to quality involves embracing faculties with various ICT tools, publication of college journals and bulletins, academic audits, academic calendars, COVID-19 awareness and vaccination camps, feedback from all stakeholders, regular interaction with faculties, YouTube and Facebook accounts; green, energy, and gender audits; and adoption of Ghorpad Village.

Institutional Values and Best Practices

College adopts values and practices that promote women empowerment, ensure green and eco-friendly campus, and instill social responsibilities through various outreach programmes. College strongly believes in the principle of gender equity and provides equal opportunity to women in the college campus in various academic, administrative and other domains with zero tolerance towards sexual harassment. Initiatives are taken by the college to sensitize the staff and students to promote a gender-just ecosystem.

College celebrates various National and International commemorative days, events and festivals to inculcate and nurture the principles like Equality, Liberty, Fraternity, Justice, Patriotism, Nationality, Social and Communal Harmony, Tolerance, Humanity and Ecological consciousness in the faculty and the students for meaningful life. The college aims to keep the campus green and eco-friendly. Many Tree Plantation Drives have been organized by college. Fluorescent tube lights have been replaced by LED bulbs in the college.

One of the best practices taken by college is professional development programmes for teachers. The main objective of this practice was to provide opportunities to teachers to enhance their knowledge and to boost their creative and intellectual level. Environment, hygiene, resources, technology, pandemic, soft skills, science and literature were the contents, which were deeply studied and discussed in these programmes. Another best practice adopted by the college is Health Awareness programmes. Health awareness should be a top priority in everybody's life. The college has organized various health awareness activities to create awareness among

students, teachers and society about health and sanitation. These activities have also helped the students and society in maintaining their health during the tough times of COVID-19 pandemic.

A distinctive aspect of College is 'Holistic Development of the Students.' The holistic approach of the institution supports and focuses on students overall development. The main focus of holistic education lies on physical, intellectual, social, emotional and creative development of the students. The activities of holistic development of the students also fulfill the objectives of the Vision and Mission of the college. The different Cells and Departments have organized various activities and events to achieve this goal.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHIKSHAN PRASARAK MANDAL KAMPTEE'S SETH KESARIMAL PORWAL COLLEGE
Address	Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, Nagpur
City	Nagpur
State	Maharashtra
Pin	441001
Website	http://skpckamptee.in/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Vinay N. Chavan	0710-7558369316	9763344054	-	iqac.skpc@gmail.com
IQAC / CIQA coordinator	Prashant R. Dhongle	0710-9288346	9890432715	-	dhongleprashant@yahoo.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificate 28.1.2010.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Hindi Linguistic Minority
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	24-06-2015	View Document		
12B of UGC	24-06-2015	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, Nagpur	Semi-urban	14.389	3145

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	XII	Hindi,Marathi	720	461
UG	BCom,Commerce	36	XII	English	372	362
UG	BSc,Information Technology	36	XII Science	English	120	78
UG	BSc,Science Departments	36	XII Science	English	704	644
UG	BA,Arts Departments	36	XII	Hindi,Marathi	820	645
PG	MSc,Chemistry	24	Graduate	English	54	53
PG	MSc,Microbiology	24	Graduate	English	48	48
PG	MSc,Computer Science	24	Graduate	English	60	23
PG	MCom,Commerce	24	Graduate	English,Hindi,Marathi	184	181
PG	MA,Economics	24	Graduate	Hindi,Marathi	160	21
PG	MA,Sociology	24	Graduate	Hindi,Marathi	160	77
PG	MSc,Information Technology	24	Graduate	English	60	12
Doctoral (Ph.D)	PhD or DPhil,Chemistry	60	Post Graduate	English	6	6
Doctoral (Ph.D)	PhD or DPhil,Microbiology	60	Post Graduate	English	1	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				25				38			
Recruited	2	1	0	3	16	9	0	25	13	10	0	23
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				11			
Recruited	0	0	0	0	0	0	0	0	3	8	0	11
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				69
Recruited	49	5	0	54
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	6	6	0	12
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	1	0	16	9	0	10	6	0	44
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	4	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	7	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	4	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	866	0	0	0	866
	Female	1324	0	0	0	1324
	Others	0	0	0	0	0
PG	Male	93	0	0	0	93
	Female	322	0	0	0	322
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	5	0	0	0	5
	Female	2	0	0	0	2
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	205	180	213	235
	Female	384	323	420	412
	Others	0	0	0	0
ST	Male	13	12	20	21
	Female	35	37	43	36
	Others	0	0	0	0
OBC	Male	312	271	327	373
	Female	700	786	897	816
	Others	0	0	0	0
General	Male	113	120	148	112
	Female	241	216	252	211
	Others	0	0	0	0
Others	Male	64	68	71	89
	Female	133	142	136	140
	Others	0	0	0	0
Total		2200	2155	2527	2445

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The vision of NEP is to provide quality education at par with global standards with diversity for all types of curriculum and pedagogy, ensuring innovations in the teaching-learning process. Multidisciplinary and interdisciplinary are integral to providing a holistic education to the students. Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, being affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, follows the curriculum laid down by the University. Teachers make conscientious efforts to blend the existing syllabus by familiarizing students with the very latest trends in the subject concerned. Efforts are made to think by using experiential and participative teaching methods in</p>
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	<p>order to enrich the teaching-learning-evaluation process. College keeps focus on overall personality development of students by inculcating modern skills of learners. College education is aimed at developing all capacities of human beings: intellectual, aesthetic, social, physical, emotional and moral values in an integrated manner. The process of teaching, learning and evaluation focuses on developing conceptual clarity, applicability, and creative thinking among the students. The college has been initiating steps in consonance with the principles of NEP. The faculties of the college are exploring the best ways to promote fruitful inter-disciplinary project based learning. Departments like Computer Science, Chemistry and Microbiology are taking steps in this direction to ensure exposure of students to current trends, better employment opportunities and service to society. In order to give students a wider exposure, the college arranged several invited lectures, webinars and invited talks to give students a deeper understanding of other disciplines. College has also organized an orientation program on NEP for the faculties. In tandem with the NEP, our faculty is engaged with the University in the framing of syllabi of new interdisciplinary courses as approved by the Academic and Executive council for implementation. College plans to enhance the periodic co-ordination and academic consultations between different faculties which enables them to benefit from each other's experiences. Special focus will be to organize programmes to integrate humanities and science with STEM, for instance, by arranging presentations and lectures by resource persons to inculcate basic scientific knowledge among Commerce and Arts students. College offers community engagement service by adopting a nearby village. The units like N.C.C. and N.S.S. conduct various awareness and cleanliness activities and lectures to make the students aware of the different issues of the society. College also imparts environmental education to second year Undergraduate students, in line with the regulations of RTM Nagpur University.</p>
2. Academic bank of credits (ABC):	<p>Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. College is working on the facility of Academic Bank of Credits as per the directions and guidelines</p>

	<p>provided by the University. College ensures that all the directions given by University related to this are fulfilled. With the upcoming implementation of NEP, students will be benefitted with the setting up of an Academic Bank of Credits, which will be transferable, and interdisciplinary and multidisciplinary in nature.</p>
<p>3. Skill development:</p>	<p>Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. College informs its students regarding the skill development courses offered by the University. College also organizes different programs to enhance and develop the skills of students. The mission of the college is to cater for all round development of the students including academic, sports and cultural development; and to develop leadership and proactive qualities among the students so as to be competitive and successful in career building. College continuously offers opportunities for students to develop their skills in tandem with changing needs. College has organized programs on Language skills, Interview skills, ICT skills, Communication skills, Research skills, Personality development and many others for students. The different cells of the college organize and conduct various activities which help the students to enhance different aspects of their skills. The interaction and deliberations done in various seminars, webinars, conferences, field visits etc. provide a platform to the students for polishing and updating their skills through knowledge transfer. College organize different competitions like Debate, GK, Quiz, Seminar, Poster and Model etc. to enhance the creativity skills of students. College has a MoU with Quick Heal Foundation, Pune that provides training to students regarding cyber security and updates the cyber skills of students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and thus we have to follow the syllabus prescribed by the University. At present some part of our syllabus is according to the rules stated in National Education Policy 2020. We have actively incorporated it likewise. Our language text books and arts faculty subject texts include chapters on Indian Arts, culture and tradition. Our mode of teaching is certainly</p>

	<p>bilingual, vis-a-vis, English, Marathi, Hindi and Urdu. Our college being located in semi rural area, we use the bilingual method of teaching extensively. This is adopted in all the streams like Arts, Commerce and Science, so as to impart maximum understanding of the topic taught. Teaching of Indian ancient traditional knowledge, Indian Arts, Indian tradition and culture has been incorporated in languages in form of lessons and poems and as chapters in arts subjects like History, Sociology etc. College organizes expert lectures and workshops to promote the languages taught in our campus. The college commemorates the birth anniversaries of great leaders, freedom fighters, educationists, and social activists etc. and celebrates the national festivals. During such occasions, the lives and the works of the great personalities are described to inculcate human values and ideals. The cultural activities and fests are the gateways through which we offer glimpses of rich Indian folk culture (folk dance competitions), oral tradition (poetry recitation and Mushaira), poster competition, rangoli competitions etc. to our budding students.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Outcome based education (OBE) is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined 'outcomes' we want all students to demonstrate when they complete the program. It is a student-centered instruction model that focuses on measuring student performances through outcomes. Outcomes are usually expressed in terms of a mixture of knowledge, skills, abilities, attitudes and understanding that a student will attain as a result of his/her successful engagement in a particular course. Program outcomes (POs) and course outcomes (COs) for all UG and PG programs offered by the institution are stated and displayed on the college website. The learning outcomes of all the departments in Arts, Science & Commerce faculty and the language departments are stated in accordance with the syllabi prescribed by R. T. M. Nagpur University, Nagpur. These learning outcomes act as the indicators for the assessment of student performance and achievement of learning objectives. They help the students to achieve the graduate attributes. All courses are designed with outcomes centered on cognitive</p>

	<p>abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that students contribute proactively to the economic, environmental and social well-being of the nation. The program and course outcomes are communicated to students by the teachers in the classroom at the beginning of each semester and session. The students are made aware of the program/course expectations so that they can prepare accordingly. The learning outcomes are described in the students' induction program. These outcomes are also discussed and notified in the Whatsapp groups of every subject. During personal counseling also students are made aware of the program/course outcomes. The evaluation of attainment of learning outcomes acts as a tool for the assessment of student performance and achievement of learning objectives. The faculty members use different methodologies for evaluation of learning outcomes. The observations are used in taking corrective measures wherever needed. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. The attainment of program and course outcome of students is evaluated and assessed through various indicators which include students result in university examination, internal assessment, assignments, classroom performance, discussions, tests, practical's, participation in co-curricular activities, feedback of students, students progression and students placement.</p>
6. Distance education/online education:	<p>Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Being an affiliated institute, college is providing education as per the directions of the University. Basically, college provides the education in offline mode only. Only during the pandemic period, the education was provided in online mode. The teachers of the college have adapted to the use of technological tools for teaching learning activities and are efficiently using various ICT based teaching learning and evaluation methods and tools for better delivery of knowledge to students. An extensive use of various ICT tools like Smartphone, tablets, laptops, desktops and social</p>

media is being done by teachers to supplement classroom teaching. Teachers are also using Google Forms, Google Classrooms and other similar teaching aids. During the pandemic, the teachers have opted for blended learning instruction method whereby the classroom teaching was supplemented with the e-learning resources. The practicals were conducted through the use of videos captured by faculty members as well as free access videos during pandemic. Some teachers used simulation in virtual laboratories.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2445	2527	2155	2200	2203
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 59

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
53	55	53	48	49

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
120.15	100.46	146.19	143.91	117.54

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The college follows the academic calendar, syllabus and curriculum prescribed by the R. T. M. Nagpur University, Nagpur. College ensures that the curriculum is delivered to students in a well planned and effective manner. The college has highly qualified teaching staff members who ensure that the curriculum delivery is done in such a way to enhance the overall teaching-learning process. The annual academic calendar for the session is prepared by IQAC and the same is displayed for the teachers and students on college website and notice boards. The time-table committee prepares the time-table for all three faculties and the same is displayed on the notice boards before the beginning of the session. Based on this time-table, every department chalks out their own time-table allocating subject/practical to the concerned teacher according to the workload and their area of expertise. Every department has been given freedom to prepare their departmental calendar for conducting and managing their academic and departmental activities. At the beginning of the session the students are made aware of their curriculum, examination, certificate courses, curricular and co-curricular activities, NSS, NCC, awareness programs, sport facilities, cultural events, etc. so that they can schedule their work accordingly. The classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys, industrial visits, project writing etc. which are well planned for effective delivery of curriculum. Each teacher maintains the record of all activities and classes taken in their daily diaries signed by HoD and get them signed by Principal every month. Bridge courses and Remedial courses are also conducted by some departments to help the weak and meritorious students to excel in academics. The library of our college is well equipped with all necessary text and reference books for enhancing the learning process. All the faculty members have been provided with user ID and password for accessing N-List database that offers access to a number of e-books and e-journals. In addition department libraries are set up by many departments to enhance the in-depth knowledge of the students. Teachers are encouraged to use innovative learner-centric techniques such as group discussions, seminars, presentations and case studies for more effective curriculum delivery. Our students are grouped and assigned to the care of class teachers and senior faculty for mentoring which helps the students in many ways and improves the learning system. The overview of the progress of the syllabus is taken regularly by Principal in the staff meetings and IQAC meetings. College allows its teachers to enhance their professional skills by participation in refresher and orientation courses, conferences, seminars, workshops and MOOC courses. An atmosphere of challenge and stimulation is maintained in all academic, co-curricular and extracurricular activities to ensure that the students are well prepared to meet and withstand the variety of challenges that will inevitably face in various spheres of life.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 8

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 1.35

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	81	62	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into its curriculum. The college is committed to the social cause and addresses crosscutting issues through different activities in line with its vision and mission. This helps the students to inculcate human values, develop sense of responsibility towards environment and gender issues, and have professional ethics so as to become a better citizen.

College follows the curriculum provided by R. T. M. Nagpur University. All the crosscutting issues are included in the prescribed syllabi of UG and PG courses. College has organized various activities during the last five years to address these issues. Blood donation camps, tree plantation drives, celebration of birth anniversaries of great leaders, programs on days of national importance, environment awareness programs etc. are an integral part of college calendar. Besides these many other programs have been organized for creating and developing rational thinking towards these crosscutting issues.

Professional Ethics and Human Values

Issues related to Professional Ethics and Human Values are addressed in the prescribed syllabi of UG and PG courses. College celebrates various National and International commemorative days, events and birth/death anniversaries of great personalities to inculcate the human values and professional ethics among students. NSS and NCC through their various programmes address students about different aspects related to professional and moral ethics. Career Counseling and guidance programs have been taken to acquaint students regarding human and professional values. Various Guest Lectures have been organized to apprise students about ethics in professional and personal life.

Gender

The issues related with gender are taught to students in different courses of Humanities, Languages and Commerce. Internal Complaints Committee, Women Development Cell, NSS and NCC have organized different programs to create awareness among students regarding the gender issues. International Women's Day is celebrated every year to sensitize students about gender equity, women empowerment and their rights.

Environment and Sustainability

Environmental Studies is a mandatory subject for all second year UG students, which helps to create awareness regarding different aspects of environment and its protection. Environment related issues are

also addressed in Science subjects and Languages. College has Environment Awareness and Protection Cell, which takes different initiatives to create awareness among students regarding environment. Tree Plantation Drives and Cleanliness Drives are a regular feature of college activities. Various programmes have been organized by college to sensitize students regarding environment and related issues.

List of some important activities covering these issues:

- Gender Sensitization Activities
- Awareness Program for Women’s Health
- International Yoga Day
- National Unity Day Celebration
- Constitution Day Celebration
- National Youth Day Program
- Awareness Program on Water Conservation
- World Breastfeeding Week
- NSS Camps
- Swaccha Bharat Abhiyan
- Awareness Rallies
- Vachaan Prerna Day Program
- Programs on Communication Skills
- National Human Rights Day
- Environment Awareness Programs
- Self Defense Training for Girls
- Tree Plantation Drives
- Blood Donation Camps

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 2.78

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 68

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 87.67

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
1160	904	1104	1151	1200

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1305	1166	1276	1274	1274

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
685	611	669	669	669

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
685	611	669	669	669

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 46.13**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

The faculty members of the college use various student centric methods for effective implementation of curriculum and enhancing the teaching–learning process. Multiple teaching methodologies are used that stimulate independent and innovative thinking among learners. Various methods of experiential learning, participative learning and problem solving methodologies are used so that the teaching–learning becomes student centric and two way process. The students are encouraged to participate actively in the various activities of the college.

The teachers of the college have adapted to the use of ICT and are efficiently using various ICT based teaching learning and evaluation methods and tools for better delivery of knowledge to students. An extensive use of various ICT tools like Smartphone, tablets, laptops, desktops and social media is being

done by teachers to supplement classroom teaching. Teachers are also using Google Forms, Google Classrooms and other similar teaching aids.

- In the classroom major emphasis is given on revising the concepts, solving the problems, and bridging the gaps between the expected learning acquisition and the real learning acquisition of the students.
- E-learning resources like PPT's, videos, websites, articles, reports and research papers are provided to supplement the teaching-learning process.
- Students are involved in interactive and participative learning through problem-solving exercises, group discussions, seminars and PPT presentations by most of the departments.
- Students are encouraged to participate in various competitions, seminars and other academic activities organized by other institutes.
- Problem-based assignments are given to students to enhance the critical and conceptual thinking.
- During the pandemic, the teachers have opted for blended learning instruction method whereby the classroom teaching was supplemented with the e-learning resources.
- Laboratory experiments are performed in the Science faculty departments that provide opportunity of experiential learning to students. Home Economics lab and Functional English lab also involve students to have experiential learning through their different experiments and activities.
- During the pandemic period, the practicals were conducted through the use of videos captured by faculty members as well as free access videos. Some teachers used simulation in virtual laboratories.
- Study tours, Industrial Tours and Surveys have been organized by some departments to provide experiential learning and practical knowledge to students.
- Some departments have organized Quizzes in their subject so as to make learning participative and enjoyable.
- College has organized different webinars for students so that they can interact with experts and learn about various issues.
- Some departments give projects to students to enhance the subject knowledge.
- Bridge courses and remedial classes have been taken by some departments.
- Various student centric activities like poster competition, debate competition, essay competition, GK competition, workshops etc. are organized for participative learning.
- Whatsapp is extensively used by every teacher for continuous guidance and mentoring of students at any time.
- Research scholars of the college are kept involved in experiential and participative learning so as to enhance their research work. They are given problem oriented research by their supervisors.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 78.18**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
66	66	66	66	66

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**Response:** 100**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
53	55	53	48	49

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Assessment and evaluation of students forms an integral part of teaching–learning process. It helps the teacher to evaluate and scale the student’s progress during the course. The internal/practical examinations are conducted during each semester for every subject and the marks are given as per the weightage prescribed by R. T. M. Nagpur University, Nagpur. To maintain transparency in evaluation, the heads for awarding internal assessment marks, the procedure, strategies and schedule of internal evaluation are informed to the students at the beginning of the session. The subject teachers are entrusted to formulate the evaluation strategy for internal assessment of the students aligned to the guidelines received from R. T. M. Nagpur University, Nagpur, incorporated in their respective syllabi. Every department has been given freedom to develop their own way of doing internal assessment. Each subject has 20 % internal assessment marks. Some weightage is allotted to regularity and participation of students in the classroom. The internal evaluation is based on the various criteria such as Home Assignments, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions.

At the start of session, college conducts induction program, where students are updated about, the attendance requirements as well as the passing criteria and the grading system for the internal assessments. Whenever the students are in- doubt, they are encouraged to clarify them by discussing with their teachers. Departments conduct unit tests of students periodically and give topics to them for seminar presentations and group discussions. Regular feedbacks are provided to students for improvement. Internal assessments were conducted either through online or offline mode during Covid–19 pandemic situation. The schedules of internal assessment are communicated well in advance to students by teachers in class or in their subject specific Whatsapp groups.

The external assessment of the students is done through the University theory and practical Examinations.

Any grievances regarding the assessment method related to valuation or marks, technical problems during online examinations are sorted out by the concerned subject teacher. Grievances of students, related to examination or submission of examination form, hall tickets issue, students’ names and subjects are handled by the administrative staff. Teachers and concerning staff solves the grievances of students within a short period. In case of discrepancies in published result gazette of students, like missing internal/practical marks, college does correspondence with the University for necessary action through the Principal.

The grievances of students’ regarding submission of assignments and practical records are redressed by respective teachers within one or two days. Technical difficulties faced by student during online university examination were communicated to the university and re-examinations were arranged for students as per the instructions of University. During Pandemic period, teachers cleared all exam related grievances that were mainly technical in nature by proper counseling.

College also has a Grievance Cell whose details regarding the mechanism have been displayed on the college website. Any student who is not satisfied with his internal assessment can approach the cell.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Program outcomes (POs) and course outcomes (COs) for all UG and PG programs offered by the institution are stated and displayed on the college website. The learning outcomes of all the departments in Arts, Science & Commerce faculty and the language departments are stated in accordance with the syllabi prescribed by R. T. M. Nagpur University, Nagpur.

IQAC has apprised the staff members regarding the learning outcomes as per NAAC, UGC and University guidelines on curriculum. Accordingly, all the departments have framed their learning outcomes. These learning outcomes act as the indicators for the assessment of student performance and achievement of learning objectives. They help the students to achieve the graduate attributes.

The program and course outcomes are communicated to students by the teachers in the classroom at the beginning of each semester and session. The students are made aware of the program/course expectations so that they can prepare accordingly.

The learning outcomes are described in the students' induction program. These outcomes are also discussed and notified in the Whatsapp groups of every subject. During personal counseling also students are made aware of the program/course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The evaluation of attainment of learning outcomes act as a tool for the assessment of student performance and achievement of learning objectives. The faculty members use different methodologies for evaluation of learning outcomes. The observations are used in taking corrective measures wherever needed. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement.

The attainment of program and course outcome of students is evaluated and assessed through various indicators which include students result in university examination, internal assessment, assignments, classroom performance, discussions, tests, practical's, participation in co-curricular activities, feedback of students, students progression and students placement.

Every teacher looks after and monitors the student's progress in their subject. The faculty members keep a close eye on the student's overall performance in the college and participation in different activities. The academic progress of students is also monitored through Mentor-Mentee mechanism. Every faculty member encourages the students to participate in various competitions/activities to provide them with exposure and overall development.

The progression of students for higher studies after completion of UG and PG programme and student placements in different fields highlight the attainment of course and programme outcome by the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 87.1

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
768	830	496	384	269

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
791	902	507	522	432

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.7

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0.7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college has a motivating ecosystem for innovations leading to creation and transfer of knowledge. It is created through utilization of academic resources in library and constant mentoring of students by faculty members. The knowledge transfer is enhanced through the various activities like webinars, conferences, seminars, workshops etc. conducted by different cells and departments. Different Webinars on IPR, Research Methodology, Entrepreneurship etc. were organized for students to boost up the knowledge flow. Students actively take part in creative designing, editing and contribution in the form of articles, poems in College Magazine 'Kesari'. Students who are interested in creative writing are encouraged by the teachers to write in magazines, journals, and newsletters. Some departments organize field visits to enhance creativity and innovation.

Faculty members provide the necessary guidance and e-resources for enhancing the research related activities. Students are exposed to various research ideas and available facilities to inculcate them with the positive research attitude and confidence in experimentation and deliberations. Research orientation workshops, invited talks by eminent speakers, industrial visit, seminars, instrument handling sessions, participation in conferences etc. are taken to boost the interest of students towards research. The PG students are encouraged to do projects and write research articles. The laboratories provide opportunity to

students to get hand on experience and perform experiments.

The faculties of the college are collaborating with researchers in other institutes for research work. The quality of research publications in the college has been enhanced and many papers have been published in the Scopus indexed journals. The research incentives are given by college for motivating the faculties to enhance the level of their research work. College is having the Research Promotion Cell that is working for promoting research and ideas for creation and transfer of knowledge among the departments to lead to some interdisciplinary research work. The cell also supports and motivates the faculty members to apply for different research projects.

The college is publishing its own Peer Reviewed Research Journal. Three editions of the Journal have been published till date. Many researchers from different universities of the country have submitted their work for publication. College also publishes the bi-annual news bulletin which contains the reports of the activities undertaken by college.

College has a MoU with Quick Heal Foundation, Pune that provides training to students regarding cyber security and safe, responsible online practices. These students then create the cyber security sensitization among the children's of the local schools. This sensitization is done under the Earn and Learn Scheme of the Foundation and many young minds have been sensitized regarding cyber security by our college students.

College organize different competitions like Debate, GK, Quiz, Seminar, Poster and Model etc. to enhance the creativity skills of students and to have knowledge deliberations. Beside this, various Conferences and Workshops organized by the college have provided a platform to the young researchers to interact with experts and to have good deliberations, interactions on the recent trends that can lead to fruitful innovations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 50

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	9	9	13	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 3.53

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	59	46	45	30

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.92

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
52	53	29	22	16

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee has been in the forefront in sensitizing its students pertaining to social issues through its curriculum and extension activities. The college organizes blood donation camps, awareness programmes, gender sensitization activities and visits to places in vicinity to create awareness among the dwellers. Different departments undertake social outreach activities which are meant for helping society and training students to shoulder all responsibilities with ease and impact. The NSS, NCC, Social Awareness Cell, Health Awareness Cell, Alumni Association, Internal Complaints Committee, Women Development Cell and other Departments in collaboration with different agencies, trusts, NGOs, hospitals etc. lead extension activities to address local issues and sensitize students for their holistic development. To address the issues of domestic violence, save girl child, child marriages, health care, HIV/Aids, street children, runaway children, alcohol addiction and drug addiction, etc. the students and teachers have collaborated through their departments with other agencies to help society and local communities.

The NSS unit of the college continuously works for students' orientation to community service and to develop the overall personality of students through a series of regular activities. The NSS organizes a seven day special camp at adopted village consisting of various extension activities. All the local resources are used to conduct the camp and villagers are also included in the different activities. Students of Zilla Parishad School participate in the evening sports and cultural activities which actually serves the purpose of social inclusiveness.

The college has adopted Ghorpad village. The large concentration of marginalized groups, their acute deprivation and pathetic educational scenario in this village are key factors for the adoption of village by college. NSS has been coordinating with Sarpanch, Panchayat Committees, Zilla Parishad school teachers, Anganwadis in the village for planning education, health and sanitation interventions.

Following is the list of some events organized by college to sensitize the students to social issues during the last five years:

- Tree Plantation Drives
- Blood Donation Camps

- Health Awareness Programs
- Gender Sensitization Activities
- NSS Camps
- Swaccha Bharat Abhiyan
- Awareness Rallies
- Health Check Up Camps
- Social Awareness Programs
- Cyber Security Sensitization
- National Human Rights Day
- International Yoga Day
- Kargil Vijay Day
- National Unity Day
- Constitution Day
- National Youth Day
- National Voters Day
- International Women's Day
- Rastriya Rasta Suraksha Day
- National Education Day
- Financial Awareness Programs
- Conferences and Workshops
- Environment Awareness Programs
- Skill Enhancement Programs
- Human Values Programs
- Shramdan Campaigns
- World Breastfeeding Week
- Awareness Program on Water Conservation
- COVID-19 Awareness Programs
- COVID-19 Vaccination Drives
- Webinars on Awareness Issues

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee has been in the forefront in sensitizing its students pertaining to social issues through its curriculum and extension activities. The college organizes various in-house and beyond the campus activities throughout every session. NSS, NCC, various Cells and Departments of the college have organized some of the out of campus activities at government and government recognized bodies like Gram Panchayat, Tahsil Office, and

government/government recognized schools and colleges. In response to the successful organization of the activities, these bodies have honored the college with an appreciation letter, certificate or a memento as a token of gratitude.

College has been awarded with the Gold Zone IAB Blind Empowerment Champions 2020 Award by the National Body – Indian Association for the Blind for outstanding excellence and amazing commitment towards voluntary contribution during the year 2019-2020 for the empowerment of persons with visual challenges. College has provided help and services for the persons with visual challenges through this body.

The SLO & OSD (NSS), Government of Maharashtra has given an appreciation letter to the college for the active participation of college in the Spit Free India Movement. The awareness created by college regarding spitting action has helped in saving the spread of Covid-19 as well as reducing the usage of chewing tobacco.

The R. T. M. Nagpur University have also given various appreciation letters to college for always following the university guidelines and helping in various works during the Corona Pandemic period. The Blood Banks have also appreciated the efforts of the college for sensitizing and motivating students regarding blood donation.

Department of Computer Science and IT has formed the Cyber Awareness Literacy Cell. This cell has done the incredible job by sensitizing more than 50,000 students of different schools and colleges about cyber security and awareness during the last five years. Education of cyber security is actually a need of the hour as many people have been deceived through cyber crime. The members of the Cyber Awareness Literacy Cell have visited many schools and colleges of nearby region and have given presentations to students regarding cyber safety awareness. All these school and colleges have given their appreciation letters for these sensitization activities.

The NSS unit of the college organizes a seven day special camp at adopted village consisting of various extension activities. All the local resources are used to conduct the camp and villagers are also included in the different activities. Students of Zilla Parishad School participate in the evening sports and cultural activities which actually serves the purpose of social inclusiveness. NSS has been coordinating with Sarpanch, Panchayat Commitees, Zilla Parishad school teachers, Anganwadis in the village for planning education, health and sanitation interventions. Owing to the various activities undertaken by college in the village, Ghorpad Gram Panchayat has given appreciation letter to the college.

Other local government recognized bodies have also appreciated the works and efforts of the college for various awareness activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized

forums including NSS/NCC with involvement of community during the last five years.

Response: 96

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
35	11	26	15	9

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 41

File Description	Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The College has a well-maintained campus spread over 58,230 square meters with a built up area of 3,145 square meters, ensuring optimal utilization of physical infrastructure and with a lot of greenery. There are adequate facilities available in college to enhance the teaching-learning mechanism and for cultural activities, sports and games.

There are 22 classrooms and 2 seminar halls in the college, out of which 5 are equipped with ICT facilities. All the rooms are well equipped, properly ventilated and have adequate lights and fans. There are 20 laboratories in 10 departments. All laboratories are well equipped with necessary infrastructure facilities. All the departments have the facility of computer and printer for doing the academic work. There are 8 staff rooms, 5 administrative offices, 2 store rooms and 2 play grounds. There is also a student facility centre in the college, which provides Xerox and printing facility to students. The college has a separate building for Junior College. The college has also provided infrastructure for running the YCMOU study centre.

There is a central library equipped with requisite facilities. Its collection of books and resources, supplemented with various departmental libraries form a strong support system. A total of 60,130 books and reference books are available in the college library. The laboratories of Department of Chemistry and Microbiology are recognized as 'Place for Higher Learning and Research' for doing research by R. T. M. Nagpur University, Nagpur.

Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, CCTV cameras, separate washrooms for gents and ladies, generator, inverters, fire extinguishers and a girls' common room. Besides this, there is also a fish pond in the college which is used for study purpose.

Most of the cultural activities of college are taken in the Library hall. The hall is equipped with sound system and projector facilities. Also there is a seminar hall in which small cultural activities are arranged. Besides this during the annual social gathering and big events, cultural activities are taken in the open air stage of college.

The college has following sports and games facilities:

- Football – 7000 sq m.
- Hockey – 5005 sq m.

- Cricket – 14400 sq m.
- Volley Ball – 868 sq m.
- Athletic track – 6000 sq m.
- Kho Kho – 600 sq m.
- Kabaddi – 600 sq m.
- Yoga Hall – 600 sq ft.
- Toilet and Changing Room – 500 sq ft.
- Multi Utility Hall – 500 sq ft.

Facilities for indoor games like carom, chess and boxing are provided by college. Facilities for Meditation and Yoga are also provided by the college.

Following Machines are available in the college laboratories:

- Air Sample Volumetric Machine
- UV-Visible Spectrophotometer
- Gel Documentation System
- Centrifuge Machine
- Vacuum Oven
- Autoclave
- Muffle Furnaces
- Incubator
- Microwave synthesizer
- Ultrasonic Interferometer
- Keithly source meter
- Microtome Machine
- PCR Machine
- Sewing Embroidery Machine
- Knitting Machine
- Plastic Bag Sealing Machine

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 15.62

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
29.12	28.21	18.84	11.60	10.35

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library of the college is located on ground floor with a total area of 380 sq. m. and has a total of 60,787 books. All housekeeping operations of library are completely computerized.

The library is partially automated with leading integrated library management software solution on cloud software which is user friendly.

- Name of ILMS software : Libman Technology-MVC_CLOUD Base
- Nature of automation : Partial
- Version : Cloud-2019
- Year of automation : 2012/Desktop Version

Features of ILMS

- Fully flexible –Local variations possible
- Supports require records and reports
- Fully Integrated High Data security
- Exhaustive Information Retrieval Tool
- Printouts in desired formats
- Various reports generation
- Simple and Boolean search result
- Software consistency
- Barcode Facility
- Member photo support

The software has all the modules to facilitate different housekeeping operations of the library ranging from acquisition and cataloguing, circulation, serial control, OPAC, Mobile OPAC and news clipping service through its mobile app. User can install the mobile app of the software and is allowed to check in through QR code reader. News clipping service, new arrivals online display, book issue and dues updates, and most issued books statistics are readily available through the mobile app. The user can access the facility with unique student ID.

Library database is updated. Books have been bar-coded for easy circulation and issue return. The library has general reference section, periodical section, stack room with lending section, book collection, subject wise Dewey Decimal Classification, technical processing section and reading room for users. Some Braille books are also available in the library. The library is regularly subscribing the NLIST database from INFLIBNET that allows users to access e-resources 24 by 7 in a remote login mode. More than one Lakhs quality e-books and 16000+ journals are readily available through N-list resources.

The library gives services like computerized issue/return, renewal, access to e-books and e-journals through INFLIBNET N-list, display of new arrivals of books, internet facility for student, reference service, referral service, reading room facility, previous year scan question papers, serial control facility, current awareness services, back volumes of journals, syllabus of all programmes, free pdf book services, competitive books facility, and important links for free e-resources. The library has also given access to the different departmental libraries. The library provides the book deposit facility to the students. The library has subscribed Journals, general and competitive magazines; national and local level newspapers for updating the current knowledge of users.

In last five years approximately seven Lakhs have been spent on purchasing books, print and E-Journals. The library gives Best Library User Award every year. The library undertakes various activities and competitions to celebrate National Librarians Day in August and to celebrate Vachan Prerna Diwas in October. Daily per day usage of library based on the library users check in's (Manual record + Library software user tracking statistics) and library issue-return records is approximately 40 users visiting library on daily basis.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The IT facilities in the college are regularly updated as per requirements. Academic, administrative and admission process are integrated with IT facilities so that the system becomes more easy, efficient and

transparent. All the departments, library and office staffs have been provided with computers and Wi-Fi connection. All computers have been upgraded with new Intel core processors and all necessary required software. College has given Wi-Fi connection of 100 MBPS to all its staff members and students. Students and teachers have access to online books and journals through NLIST. The library is partially automated with leading integrated library management software solution on cloud software which is user friendly. All the miscellaneous items required for proper working of IT facilities are purchased as per requirements.

The Seminar Hall, Library Hall, Functional English Lab, Department of Microbiology, Department of Chemistry and Department of Computer Science have the projector facilities. The Library Hall is also equipped with the sound system facilities.

The teachers of the college have adapted to the use of ICT and are efficiently using various ICT based teaching learning and evaluation methods and tools like Smartphone, tablets, laptops, desktops and social media. Teachers took online lectures on Zoom, Google Meet Platform and other LMS platforms during the pandemic period. Teachers are also using Google Forms, Google Classrooms and other similar teaching aids. For the conduct of practical during the pandemic, use of videos captured by faculty members as well as free access videos were used. Some teachers used simulation in virtual laboratories. The link of the college YouTube repository, NPTEL materials, Nagpur University e-shiksha portal and other useful links are provided to students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 20.38

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 120

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support

facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 28.83

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
42.82	40.16	34.38	29.44	34.35

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 66.47

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1674	1766	1412	1427	1385

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 42.98

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2128	1392	835	456	145

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 33.04

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
291	318	200	161	72

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
791	902	507	522	432

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.47

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	4	3	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 58

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	4	10	17	18

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 38

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
65	6	34	48	37

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Seth Kesarimal Porwal College Alumni Association is a duly registered body under the Societies Registration Act 1860 (XXI of 1860) on dated 9th February 2021. The management of the affairs of the society is entrusted in accordance with the rules and regulations of the society to the executive committee which comprises of 11 members. The association has its own President, Vice-President, Secretary, Joint

Secretary and Treasurer. The Association holds one annual general body meeting and two to three executive committee meetings every year. On successful completion of any degree from the College, a student is eligible to become a life member of the association upon payment of a nominal onetime membership fee of Rs 100 only. There are 122 registered alumni in the association.

The association aims to provide help to poor and deserving students, provide assistance for all round development of college, organize co-curricular activities for students and provide career counseling for students. It encourages the passed out students to join the association and support their college for enhancing and improving the overall learning environment of the college. The Alumni association has contributed significantly during the pandemic period by creating awareness among the society, helping the needy people and organizing vaccination drives for the locals and students.

Following programs have been taken by the Alumni Association:

- One Day Webinar on Health Awareness Program on COVID–19 on 1st May 2021.
- Blood Donation Camp on 25th May 2021.
- Donation of mask and sanitizer to the needy students in nearby localities during COVID times on 29th May 2021.
- COVID–19 Vaccination Drive (51 people vaccinated) on 10th August 2021.
- Tree Plantation Drive on 4th September 2021.
- COVID–19 Vaccination Drive (76 people vaccinated) on 13th November 2021.
- COVID–19 Vaccination Drive (1000 students vaccinated) on 5th January 2022.
- COVID–19 Vaccination Drive (684 students vaccinated) on 11th & 12th February 2022.
- COVID–19 Vaccination Drive booster dose (50 people vaccinated) on 28th July 2022.
- Press meet organized by Sport Journalist Association Nagpur (SJAN) in association with Seth Kesarimal Porwal College Alumni Association, Kamptee on 5th December 2022.
- Felicitation program of college alumni Shri. Bimal Prafulla Ghosh, Dronacharya Awardee Lifetime 2022 on 7th January 2023.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee is a premier institution of higher learning in Rural Nagpur and it is run by Shikshan Prasarak Mandal Kamptee. The Executive Committee of the Management is the apex body of the college that takes all the decisions related to development and governance in accordance with the vision and mission of the college.

Vision Statement

- Education for all.
- Education as a means of eliminating poverty.
- Education as a means of social inclusiveness and communal harmony.

Mission Statement

- To provide advance quality education and knowledge to all especially to the deprived section of the society.
- To cater for the all round development of the students, including academic, sports and cultural development.
- To develop a sense of community feeling among the students.
- To develop social awareness and social commitment in the students.
- To develop leadership and proactive qualities among the students so as to be competitive and successful in career building.

College has a robust perspective plan in tune with the vision and mission of the institute which helps it to develop and move forward in an efficient and better way. The plan focuses on enhancing the teaching learning process and provide a healthy environment for the all round development of the students. All the activities organized by college aims at developing some skills and proactive qualities of students or to sensitize them towards some issues of the society.

College ensures that a decentralized system exists in its activities which involve maximum participation of staff members and students. The decentralization and participative management exist at the strategic, functional and operational levels. The Principal is ably supported by two Vice-Principals, IQAC, Head of the Departments, Registrar and all teaching and non-teaching staff members in all the activities of the college as and when required. All the policies and guidelines for the administration of the college are provided by Principal in consultation with the Management, CDC and the IQAC. Suggestions of all the stakeholders are taken into consideration while framing policies.

Principal and the IQAC provides the list of the annual committees for the functioning of the college. The

teachers participate in various committees involved in governance of the institute viz. CDC, IQAC, Admission Committee, Internal Complaints Committee, Central Purchase Committee, Library Committee, ICT Cell, Alumni Association, NSS, Research Promotion Cell, Women Development Cell etc. The Heads of the Departments have the academic liberty in functioning of their departments. Non-teaching staff and students are given representation in the various college committees to carry out different activities of the college.

Some examples of decentralization and participative management in the college are:

- CDC and IQAC
- Organization of Conferences / Workshops / Seminars / Webinars
- Extra Curricular Activities Committee
- Magazine Editorial Board
- NSS and NCC
- Admission Committee

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee is run by Shikshan Prasarak Mandal Kamptee. The Executive Committee of the Management is the apex body of the college that takes all the decisions in accordance with the vision and mission of the college. All the decisions related to policies, administrative setup, recruitment and procedures for running the college are taken by the Executive Committee of the Management in consultation with the Principal.

The College Development Committee (CDC) has been setup in the college as per the norms of University and Government which acts as a bridge between the Management and Staff. It gives suggestions for preparing policies and utmost utilization related to teaching-learning, human resource, research, infrastructure etc. The Principal is the academic and administrative head of the college. He provides the strategic direction to the college by framing policies, implementing decisions and monitoring the whole system. He is assisted by two Vice-Principals, IQAC Coordinator and the Registrar in managing college affairs.

IQAC ensures that quality is maintained and enhanced in teaching-learning and all other related aspects. The valuable suggestions from IQAC have led to improvement in various activities of the college. There

are several committees with precise functions consisting of faculty members that help in the functioning of the college. The teachers participate in various committees viz. CDC, IQAC, Admission Committee, Internal Complaints Committee, Central Purchase Committee, Library Committee, ICT Cell, Alumni Association, NSS, Research Promotion Cell, Women Development Cell etc.

The appointment and service rules of the college are as per the norms of the R. T. M. Nagpur University and Government of Maharashtra. All the rules, regulations and procedures of the Government are followed by the college for its functioning.

College is playing a key role in catering higher education in arts, science and commerce to the backward and poor students of the region. College has prepared the Perspective plan to ensure enhancement and improvement of quality in every aspect of its functioning. The plan focuses on enhancing the teaching learning process and provide a healthy environment for the all round development of the students. The perspective plan reflects the vision and mission of the college and tries to build up college as per the changing needs of current generation.

The following activities have been effectively and efficiently implemented through result oriented policies and strategic planning that are based on the perspective plan:

- Awareness on Health and Environment
- Gender Sensitization
- Cyber Awareness Activities
- NSS Camps
- COVID–19 Vaccination Drives
- Implementation of ICT based teaching learning and evaluation methods
- Organization of Conferences / Workshops / Seminars / Webinars
- Organization of various competitions
- Blood Donation Camps
- Tree plantation Drives
- Skill Enhancement Programs
- Human Values Programs
- Health Check Up Camps
- Awareness Rallies
- Social Awareness Programs

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration

- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System for Teaching and Non-Teaching Staff Members:

The teaching staff members submit the annual PBAS along with supporting documents to the Principal at the end of each academic session. These PBAS proforma are reviewed and scrutinized by the IQAC scrutiny committee. The key factors of the PBAS proforma contain teaching, learning and evaluation related activities; involvement in administrative, examination, co-curricular, extension and professional development related activities; research and academic contribution during the year. IQAC provides the recommendations and feedback to the staff after assessment.

For Career Advancement under CAS, PBAS formats submitted to the Principal are forwarded to Joint Director Office and R. T. M. Nagpur University after approval by IQAC Scrutiny Committee.

Each teacher maintains the daily diary which is assessed monthly by the Principal.

Teacher's performance is also assessed by the feedback obtained from students at the end of each session.

Non-teaching staff have to fill appraisal form issued by Government of Maharashtra, which is verified by respective HOD/Registrar and submitted to the Principal for approval.

IQAC yearly reviews the academic progress while Principal & Management reviews the administrative progress. Suggestions are recommended to the department and staff for quality enhancement after evaluation of the report.

Welfare Measures for Teaching and Non-Teaching Staff Members:

The college provides the following welfare measures for teaching and non-teaching staff members:

- Casual leaves and medical leaves as per Government rules.
- Duty leaves for professional development and university work.
- Maternity leaves and paternity leaves as per Government rules.
- The benefits of GPF, DCPS, NPS and pension are duly provided as per Government rules.
- The college runs S. K. Porwal Credit Co-Operative Society which provides loans and Recurring Deposit facility to the staff members. The society provides Death Benefit Recurring Deposit Scheme under which death cover is given to the members.
- Group insurance scheme.
- Medical reimbursement facility as per Government rules.
- Best researcher award and research incentives given by Management.
- Canteen and parking facility.
- Computer, Internet, Sports and Library facilities.
- Free medical check-up camps are organized for staff.
- Advance facilities for non-teaching staff members.
- Employee Ward Concessions are given.
- Financial assistance for attending conferences.
- Grievance redressal cell for staff.
- Encouragement to non-teaching staff to pursue higher education and attend workshops and training programs.
- FIP and Lien facility as per Government rules.
- Staff members are felicitated for their outstanding achievements and contribution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.43

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	5	2	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 17.13

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	26	20	13	12

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
55	57	57	57	59

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college is a grant-in-aid college and has a well-defined financial policy that ensures optimal utilization of funds for academic and administrative activities. College is being run with Government grant, funds generated from tuition fees and management funds. Financial planning is done at the beginning of the academic year by the Management in consultation with the Principal with suggestions from Head of Departments and Registrar.

For optimum utilization of resources Central Purchase Committee and Library Committee has been formed. Central Purchase Committee manages the optimum utilization of funds for various recurring and non recurring expenses. All departments give their requirements to the committee at the beginning of the session. The committee seeks quotations from vendors for the purchase of the required materials and finalizes the purchase as per suitable offer after scrutiny. The Library Committee takes care of all the requirements of Library as per the allotted budget.

Funds received for conduct of examination are handed over to the Exam Officer and account audit of the examinations are submitted as per norms. Funds received for organizing the NSS activities are maintained in separate NSS account as per the Government norms. The NSS account is handled by the NSS Programme Officer and the Principal. Yearly audit of NSS funds is done by the college as per the Government norms. There are also separate accounts of Alumni Association and YCMOU study centre and their yearly audits are done as per the requirements. The salary grants from the office of Joint Director, Higher Education, Nagpur, are received in the college account directly. The college after deducting the necessary liabilities and tax disburse the salary amount to the employees account through the Bank of Maharashtra. The Accounts section of the college maintains all records of finances to ensure financial transparency. All accounts of funds are audited by Chartered Accountant.

The statutory auditor has been duly appointed by the college who does the regular internal audit. The accounts of the college for the session 2021–22 have been audited and the report has been submitted to all

the concerned government offices for their assessment. The external audit of the college is done by the office of Joint Director, Higher Education, Nagpur, and then the final audit is done by the Accountant General (Audit) – II Maharashtra, Nagpur Office. The office of Joint Director, Higher Education, Nagpur, does the external audit of the college after the end of financial year every year. In the year 2019 the final audit of the college has been done by the Accountant General (Audit) – II Maharashtra, Nagpur Office for the period 01/04/2006 to 31/03/2018.

The Accounts section of the college keeps proper documented records of the accounts. It takes care of the audit objections, if any, in case of any audit by providing all relevant documents. All the works related with accounts are done in consultation with the Chartered Accountant.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC contribution for quality:

- Helping faculties for ICT-enabled lectures during lockdown to ease the transition from offline to online academics.
- Publication of College Journal and College Bulletin.
- COVID-19 Vaccination Drives and awareness programmes.
- Preparing academic calendar and ensuring its implementation.
- Feedback system for stakeholders.
- Motivating faculties for enhancing quality of teaching-learning process and research work.
- Taking efforts for creating paperless environment.
- Regular teaching staff meetings.
- Academic Audit of Departments.
- Organization of Faculty Development Programs.
- Support for organization of Conferences/Seminars/Workshops/Webinars.
- Support for organizing Awareness activities related to health, gender, environment and social issues.
- Launched the college YouTube Channel and Facebook Account.
- Support for doing the Green Audit, Energy Audit and Gender Audit.
- Support for CAS promotions of teaching staff members.
- Took initiatives for sanction of research incentives for staff.
- Took initiatives for adoption of Ghorpad village by college.

The IQAC continuously reviews and takes steps to advance the quality of teaching–learning process. Academic Calendar is prepared in the beginning of session and its implementation is ensured. Examination and admission academic calendar are maintained as per affiliating university. Induction programmes are organized for newly admitted students in which they are made aware of every aspect about their program and college activities. The feedbacks are properly analyzed and uploaded on the college website.

Some examples of improvements recorded are:

1. Organization of Seminars/Conferences : As per the recommendations of NAAC, college has organized various Seminars and Conferences. College has organized 6 Conferences, 81 Seminars/Webinars, 18 Workshops and 3 Lecture Series during last five years to enhance skills, have knowledgeable deliberations and to create awareness on different topics.
2. ICT enabled teaching : As per the recommendations of NAAC, college faculties are now efficiently using various ICT based teaching learning and evaluation methods and tools for teaching. Various ICT tools like Smartphone, tablets, laptops, desktops, social media, Zoom, Google Meet, LMS, PPT’s, audio–video materials, pdfs, websites, articles, reports, research papers, simulation, Google Forms, Google Classrooms and WhatsApp were used for teaching-learning process.
3. Awareness activities : College has organized many different activities for creating awareness on health, gender, environment, social issues and human values in students and society. Such awareness activities are being taken by college every year and now it has become a regular feature of the academic calendar.
4. College Journal and College Bulletin : The college has started publishing its own research Journal. Three editions of the journal have been published till date. These editions contain the research work of researchers from different universities of the country. Also, college has started publishing the bi-annual news bulletin which contains the reports of the activities undertaken by college.
5. Research Work : College faculties have published quality research papers in Scopus indexed journals. Many faculties have also authored books or chapters in edited books. The quality of research work has improved a lot during the last five years.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

A gender audit enhances the collective capacity of the organization to examine its activities from a gender perspective and identify strengths and weaknesses in promoting gender equality issues. The main objective of gender audit is to establish good gender balance in decision-making processes in all areas of the college. It also ensures to promote gender equality in every aspect of college community. It also aims to see the work and aptitude for prevention of sexual harassment at the institution. The college has done the gender audit to achieve the objectives of it. The gender audit was conducted to identify ways to make college campus safer for women. The audit process involved choosing the sites to be audited, selecting the participants, orientation to the participants, preparing the checklist and the walk-about, writing down the findings and sharing the results for implementation of the recommendations.

Gender equality is more than a goal in itself. Gender equality is needed to prevent violence against women and girls. Societies that value women and men as equal are safer and healthier. Gender Equality is a universal issue, and discussions on women's liberation and her rights are at the forefront of many worldwide formal and informal campaigns. Gender awareness allows women to move beyond other conventional gender stereotypes and rigid gender role definitions. College has always taken care of all issues related to gender and has done sensitization related to these issues through the various curricular and co-curricular activities.

College strongly believes in the principle of gender equity and provides equal opportunity to women in various academic, administrative and other domains with zero tolerance towards sexual harassment. College has around 70 percent population of girls.

College takes utmost care and gives top priority to safety and security of women. It is ensured by security guards at the College entrance and premises, CCTV Cameras at prominent locations and an alert staff ensuring discipline. College also organizes self defense trainings for girls by professional trainer.

The Internal Complaint Committee (ICC) looks after all issues related to women and harassment. It also provides counseling to girl students on gender issues. The Women Development Cell also addresses gender issues and counseling through its activities.

Separate washrooms and common room for girls with facility of Sanitary Napkin Vending Machine is available in college.

Following are some of the activities organized by college to sensitize students about gender equity during the last five years:

- Workshop on Self Defense Techniques
- International Women's Day Programs

- Program on Feminine Hygiene
- Panel discussion on Need for Gender Sensitization
- Programme on Women Empowerment
- Webinar on Gender Inequality
- Webinar on Women Self Employment – The Need of Contemporary Society
- Webinar on Women Liberation Movements
- Awareness Program for Women’s Health
- Webinar on Fight the Offensive Advances at Work Place

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

College efforts/initiatives for providing Inclusive Environment

College takes genuine efforts to imbibe tolerance and harmony towards cultural, regional, linguistic and socioeconomic diversities through different initiatives, activities and practices. 'Education to All' is one of the mottos of college; hence the students of the college belong to different religion and castes. The staff members also belong to the diverse background.

College follows all reservation policies and regulations of Government for admissions and recruitment. Students from different backgrounds are benefitted through Government Scholarships and Freeships. Counseling system and students support cells ensure an inclusive environment for students' support and progress.

College organizes various National days of importance to develop the sense of equality and fraternity amongst the students. College always encourages students to organize and participate in different programmes to sensitize them towards diverse issues of society. NSS and NCC organize programmes to create awareness regarding the social issues. College initiated various curricular and extra-curricular activities to provide an inclusive environment to all students.

Guidance and counseling is provided to all students through the Mentor–Mentee mechanism irrespective of their diverse background. Motivational lectures of eminent persons of different fields are arranged for all round development of the students and to make them responsible citizens following the national values of social and communal harmony and national integration. The playground and the sports facilities provided in the college give chance to every student for enhancing their physical development.

The financial requirements of college employees are effectively and transparently taken care by the S. K. P. College Employees Credit Co-operative Society.

Sensitization for Constitutional Obligations

College makes sure that sovereignty, socialism and secularism mentioned in the Constitution of India are firmly adhered to so that the students and staff are not deprived of social justice, equality and fraternity in the College.

College strives to inculcate the values and sensitize staff and students about rights, duties and responsibilities through different activities so as to make a better citizen of country. NSS and NCC also organize different activities to sensitize the society regarding values and duties. Swaccha Bharat Abhiyan activities are organized in the college to underline the importance and responsibility of cleanliness in society.

Some related activities organized during last five years are:

- Celebration of Days of National importance.
- Celebration of Constitution Day and reading of Preamble of Constitution by the staff and the students.
- National Unity Day Programme.
- Gender sensitization activities.
- Blood Donation Camps.
- Tree plantation drives.
- International Women’s Day Programme.
- Webinar on Right to Information Act and Transparency of Administration.
- Webinar on Challenges before Indian Democracy.
- Birth & Death Anniversary Programme of Dr. Babasaheb Ambedkar.
- Voter Awareness Programme by NSS.
- Webinars on different values, rights and duties.
- NSS Camp.
- Awareness Programs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

1. Title of the Practice – Professional Development Programmes for Teachers

2. Objectives

- To provide opportunities to enhance the knowledge and to boost creative and intellectual level of teachers.
- To provide a forum to exchange views, ideas and the latest innovations.

- To update on current trends with knowledgeable deliberations and interactions.
- To enhance the quality of research work.
- To provide a platform for having experiential and participative learning.

3. The Context

Seth Kesarimal Porwal College, Kamptee is one of the renowned colleges of Nagpur rural area. Right from the establishment of college, it is on the path of progress and the teachers of college have lion's share in its development. There are 51 permanent teaching faculty members in college, out of which 44 possess a doctoral degree. Teachers of college are actively engaged in doing quality research work and are always taking genuine steps for enhancing the quality of teaching-learning mechanism. The professional development of teachers has been possible through constant motivation and support of the college.

4. The Practice

College has organized 30 different professional development programmes for teachers during last five years. These professional development programmes include 6 conferences, 7 workshops, 10 webinars, 2 Orientation programmes, 2 programmes on IPR, 1 six days short term FDP, 1 seminar and 1 panel discussion program.

Conferences, webinars, orientation programmes and workshops organized within these five years covered various current trending topics viz. Online Business Issues & Challenges; Solid State Chemistry & Allied Areas; Future Tech of Life Sciences; Role of Holistic Approaches of Yoga during COVID-19; Effective Visualization & Literature; and Integrated Approach in Science & Technology for Sustainable Future. Researching & Writing a Masters Dissertation; ICT Tools for College Teachers; Gender Sensitization; National Education Policy and the Role of English; Women at Workplace: Phenomenon of Cyber Bulling; Right to Information Act & Transparency of Administration; Developing Language Skills to Become an Efficient Speaker; Writing & Evaluation of Scientific Research Articles; Communication and Relationship Building Skills; and Digital Responsibility. These activities have provided a platform to the teachers to interact with experts for future collaboration; inspire our faculties for enhancing the quality of research work; helped in enhancing knowledge and creativity of teachers and also updated teachers to understand the NAAC system in a better way.

5. Evidence of Success

Professional development activities organized by college have helped the teachers to keep them motivated and updated regarding the changing trends, scenario and needs for strengthening the teaching-learning mechanism. Reports of the events and geo tagged photos have been attached.

6. Problems Encountered and Resources Required

The main problem encountered during this practice is about the teachers self motivation and willingness to learn new things and adapt to the changes. Many teachers have hesitations in learning and adapting to the new technology and ICT tools. The lack of funds and financial constraints are issues that come as hurdle during organization of professional development programmes for teachers.

Best Practice II

1. Title of the Practice – Health Awareness Activities

2. Objectives

- To inculcate habits of cleanliness among staff and students.
- To educate and aware students about proper care of their health.
- To motivate staff and students for blood donation and organ donation.
- To educate students about health care, pandemics, vaccination, hygiene and illness prevention.
- To motivate staff and students for regular exercise and yoga.

3. The Context

Good health is man's greatest possession. A healthy person is one who can function up to his optimal capacity without any difficulty. Good health facilitates a lot of other body processes, helps us to handle stress and combat with increasing pressure. Health Awareness should be a top priority in everybody's life. College has organized various health awareness activities during the last five years to create awareness among society regarding health and sanitation with the above mentioned objectives. These activities have helped the students and society in maintaining their health during the tough times of COVID-19 pandemic.

4. The Practice

College has organized 58 different health awareness programmes during the last five years. These health awareness programmes include International Yoga Day programme, blood donation camps, NSS camps, health check-up camps, programmes on hygiene, awareness programmes on different health issues, programmes on nutrition and balanced diet, COVID-19 awareness and vaccination drives. College celebrates the International Yoga Day every year to make students aware about the different dimensions and beauty of Yoga that can lead to a healthy life. College has run a certificate course in Yoga which has updated the students in detail regarding the different aspects of Yoga.

NSS, NCC, Alumni Association, Social Awareness Cell and Health Awareness Cell conduct various health awareness activities every year. Programs like NSS camps, health care, HIV/Aids, alcohol addiction, drug addiction, blood donation camps, first aid etc. are taken regularly by NSS/NCC so as to update students and the local community about importance and benefits of leading a healthy life.

During pandemic period, college has organized various programmes to aware students and society regarding COVID-19 prevention and precautions. College also organized six COVID-19 Vaccination Drives for students and staff during corona period.

All these health awareness programmes have helped the students and society in maintaining their health and create awareness among the society.

5. Evidence of Success

The list of programmes of health awareness activities, organized during the last five years is attached below. Reports of these activities along with photographs are also available. The awareness noticed in our students and staff regarding health issues, handling and caring of health during pandemic and the

cleanliness maintained in the college is a mark of success of these health awareness activities.

6. Problems Encountered and Resources Required

Health and hygiene is a part of education and it is required to be maintained in our daily routine. There are about 2500 students in the college whereas numbers of lavatories are less; hence the number of lavatories can be increased in the college premises. Girl students are to be hygiene educated by lady teachers.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Holistic Development of the Students

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee is a premier institution of higher learning in Rural Nagpur with a mission of all round development of the student. The holistic approach of the institution supports and focuses on students overall development. The main focus of holistic education lies on physical, intellectual, social, emotional and creative development of the students. College organizes various events and activities for holistic development of the students that are in accordance with the Vision and Mission of the college. All the staff members, various committees and cells work to achieve this goal through proper guidance, mentoring, motivation and organization of different activities, that leads to inculcate and develop the personality aspects of the students.

Education for all is an international initiative to bring the benefits of education to every citizen of every society. Earlier there was no institution in Kamptee area for higher education and it was quite difficult for poor students and girls to pursue their higher education. The college was established in the year 1965, by the striving efforts of the founder President, Shri. Nemkumarji Porwal, with a vision to cater to the need of the education of the rural, economically and socially backward classes of the society and motto 'Education for All' and this has become the regular policy of the college till date. To fulfill this motto, students have been given admission in college without caring much about their achievement in school examinations. Every eligible student is given admission in the college and many of the students are found to be the first generation learners group. The college also takes care of such few students who are coming from economically weaker sections by waiving off the fee and giving them concession in remitting the annual clearance dues. Students aspire to seek admission in sports quota, are also given concession in fee.

The college has highly qualified teaching staff members who ensure that the curriculum delivery is done in

such a way to enhance the overall teaching–learning process. The classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys, industrial visits, project writing etc. which are well planned for effective delivery of curriculum. The students are encouraged to participate actively in the various activities of the college and other institutes. Various student centric activities like poster competition, debate competition, essay competition, GK competition, workshops etc. are organized for participative learning. During COVID-19 Pandemic period, teachers put their extra efforts for motivating the students for online education and making them comfortable with the ICT tools used in the online teaching-learning process.

The college has a motivating ecosystem for creation and transfer of knowledge that is enhanced through the various activities like webinars, conferences, seminars, workshops etc. conducted by different cells and departments. Students actively take part in creative designing, editing and contribution in the form of articles, poems in College Magazine 'Kesari'. Students who are interested in creative writing are encouraged by the teachers to write in magazines, journals, and newsletters. Some departments organize field visits to enhance creativity and innovation. Faculty members provide the necessary guidance and e-resources for enhancing the research related activities. Students are exposed to various research ideas and available facilities to inculcate them with the positive research attitude and confidence in experimentation and deliberations. Research orientation workshops, invited talks by eminent speakers, industrial visit, seminars, instrument handling sessions, participation in conferences etc. are taken to boost the interest of students towards research. The PG students are encouraged to do projects and write research articles.

The college library helps students in knowledge transfer through its collection of books and resources. A total of 60,130 books and reference books are available in the college library. The library gives services like computerized issue/return, access to e-books and e-journals through INFLIBNET N-list, reference service, previous year scan question papers, current awareness services, back volumes of journals, syllabus of all programmes, free pdf book services, competitive books facility, and important links for free e-resources. The library provides the book deposit facility to the students. The library has subscribed Journals, general and competitive magazines; national and local level newspapers for updating the current knowledge of students.

The college organizes tree plantation drives, blood donation camps, awareness programmes on health, social, human values and environment issues, gender sensitization activities, cultural activities, sports activities, NSS Camps and activities, NCC activities, rallies, extracurricular and recreational activities, cyber security sensitization, financial awareness programs, health check-up camps, electoral literacy programs, COVID–19 awareness programs, skill enhancement programs, programs on National and International commemorative days, events and festivals, extension activities and visits to places in vicinity, etc. that provides a platform to the students to gain knowledge and experience the gravity of the related issues which leads to the holistic development of the students. Beside this, various Conferences and Workshops organized by the college have provided a platform to the young researchers to interact with experts and to have good deliberations, interactions on the recent trends that can lead to fruitful innovations.

Personality development and leadership traits, problem solving skills, mental and physical ability of students etc. constitute as the part of extension activities. College promotes the students engagement, institute–local community relationship and contributing selfless service through the different extension activities, which enriches the values and adds more dimensions to the personality of students and college. NSS and NCC of the college consistently and remarkably work in this direction. These two units of the college recognize the development of holistic approach by connecting a vibrant link between theory and

practice.

An atmosphere of challenge and stimulation is maintained in all academic, co-curricular and extracurricular activities to ensure that the students are well prepared to meet and withstand the variety of challenges that will inevitably face in various spheres of life. In a nutshell, the college thoroughly conducts different activities for the all-round and holistic development of the students.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The mission of the college is to provide quality education and knowledge to all especially to the deprived section of the society, to cater for the all round development of the students, including academic, sports and cultural development and to develop leadership and proactive qualities among the students so as to be competitive and successful in career building.

College NSS and NCC units had brought laurels to the college with their dedicated and devoted work. College is well known for its golden run in various fields of sports. The college has won Nagpur University Championship in Football 19 times, Runner up 10 times; Hockey Champion 2 times; Cricket Champion once and Runner up 2 times in the last 58 years. The Hockey team was honoured to participate in the Champion College tournament twice at the National level. The athletic team of the college is a force to reckon with. The girls of the college have also excelled in the fields of Boxing and Volley ball. The Athletic girls have won the Nagpur University Championship twice and the Boxing girls were the champions once. College believes in fostering the athletic powers of its students and provides necessary support and encouragement in terms of excellent playfields, sports equipments, apparel and sponsorship for participation in the tournaments.

Teachers of the college always try their best to encourage the students to scale newer heights in their academic career along with all-round development of their personalities. The students of the college are securing good ranks and distinction in University examinations. College bestows several awards and medals to enliven the spirit of healthy competition among the students. College confer Seth Nemkumarji Porwal Gold Medals for best all-round performances in Degree and Junior College, M. V. Kukde Gold Medal and G. L. Paraskar Gold Medal for securing highest marks in B.A. Final year in the subjects Sociology and English respectively.

Dr. Ratiram G. Chaudhary has given an Invited Talk in the European Advanced Materials Congress in 2018 at Stockholm, Sweden.

College looks forward towards major shift in academics having emphasis on skill-based education system of NEP.

Concluding Remarks :

Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, strives to inculcate values and sensitize staff and students about rights, duties and responsibilities through different activities so as to make a better citizen of country. College takes genuine efforts to imbibe tolerance and harmony towards cultural, regional, linguistic and socioeconomic diversities through different initiatives, activities and practices. College organizes various events and activities for holistic development of the students that are in accordance with the Vision and Mission of the college.

College ensures that the curriculum is delivered to students in a well planned and effective manner. The faculty members of the college use various student centric methods for effective implementation of curriculum and enhancing the teaching-learning process. Various methods of experiential learning, participative learning and problem solving methodologies are used so that the teaching-learning becomes student centric and two way process. Students are encouraged to participate actively in the various activities of the college.

College continuously offers opportunities for students to develop their skills in tandem with changing needs. College has organized programs on Language skills, Interview skills, ICT skills, Communication skills, Research skills, Personality development and many others for students. The different cells of the college conducted various activities which help the students to enhance different aspects of their skills. The interaction and deliberations done in various seminars, webinars, conferences, field visits etc. provide a platform to students for polishing and updating their skills through knowledge transfer.

The IQAC of the college is continuously contributing to enhance and promote the quality culture of the college and provide a better teaching learning environment to all the stakeholders of higher education. IQAC is monitoring and evaluating the teaching and learning processes.

College has been initiating steps in consonance with the principles of NEP. The faculties of the college are exploring the best ways to promote fruitful inter-disciplinary project based learning. With well qualified and highly motivated teaching and non teaching staff members, the college looks forward to enhance the overall quality of teaching–learning process in every aspect and serve the society.